

*Town of Winchester
Spring Annual Town Meeting – April 30, 2018*



Preliminary Motions

MOVED AND SECONDED that the following preliminary motions be voted as one:

1. That Richard C. Howard, Town Manager; Stacie Ward, Comptroller; Arthur Kreiger, Mina Makarious or Austin Anderson, Town Counsel; and Mark J. Twogood, Assistant Town Manager, who are not Town Meeting Members, be permitted to sit at the front of the auditorium with the Board of Selectmen during all sessions of this Town Meeting.
2. That all members of the Finance Committee and their secretary, whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of this Town Meeting.
3. That the Town Clerk or her designee or the Assistant Town Clerk be permitted to occupy a desk on the platform during all sessions of this Town Meeting.
4. That the Moderator be authorized to permit members of various town boards, commissions, committees, department heads, and petitioners of special articles to sit at the front of the auditorium during consideration of appropriate articles.
5. That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Thursday and Monday evenings at 7:30 P.M. in the Winchester High School Auditorium, until the work of this Town Meeting is completed.
6. That cable television coverage shall be permitted at all sessions of this Town Meeting.

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ARTICLE 1

To hear and act upon the reports of the Town Officers and the Finance Committee, or take any other action in relation thereto.

(Select Board)

MOTION:

MOVED AND SECONDED, that the reports of Town Officers and Finance Committee be received and filed.

Majority vote required

Town of Winchester
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ARTICLE 2

To see if the Town will vote to add a new Chapter 22 to the Code of By-Laws of the Town of Winchester as follows:

PLASTIC BAG REDUCTION

Section 1. PURPOSE

The reduction in the use of disposable plastic bags by retail establishments in the Town of Winchester (the “Town”) is a public purpose that has positive impacts on the environment, including, but not limited to: reducing solid waste, minimizing litter, and protecting local waterways and wildlife.

The purpose of this by-law is to protect the Town’s unique natural beauty and natural resources by reducing the number of disposable plastic bags provided by all retail establishments in the Town by prohibiting, after a reasonable phase-in period, the distribution or sale of disposable, plastic checkout bags and promoting the use of reusable bags.

Section 2. DEFINITIONS

2.1 *Checkout Bag*: A carry-out bag provided by a retail establishment to a customer at the point of sale. Checkout bags shall not include:

- (a) Bags without handles, whether plastic or not, used to carry loose produce, meat or fish, whether prepackaged or not, bulk foods, or wet items to the point of sale or checkout area of the retail establishment;
- (b) Newspaper bags;
- (c) Bags without handles that are designed to be placed over articles of clothing on a hanger, such as a dry cleaning bag; or
- (d) Paper bags provided by a pharmacy to a customer purchasing a prescription medication.

2.2 *Disposable*: Designed to be used once, or only a limited number of times, and then thrown away.

2.3 *Disposable, Plastic Checkout Bag*: A checkout bag made predominately of plastic derived from either petroleum, natural gas, or a biologically based source, such as corn or other plant sources, which is less than 4.0 mils in thickness and is provided to a customer at the point of sale. This includes biodegradable plastic bags, whether commercially compostable or not.

2.4 *Enforcement Designee*: a town department, official or staff member designated by the Town Manager to enforce this by-law.

2.5 *Reusable Bag*: A sewn bag with stitched handles that is specifically designed and manufactured for multiple reuse and that is either (a) made of natural fibers such as cotton or linen; or (b) made of other durable material excluding polyethylene or polyvinyl chloride; and which also meets the following requirements:

- (a) Has a minimum lifetime capability of 175 uses; and can carry at least 25 pounds;
- (b) Is machine washable or is made of a material that can be cleaned or disinfected; and
- (c) Has a thickness greater than 4.0 mils.

2.6 *Recyclable Paper Bag*: A paper bag that is 100% recyclable and contains at least 40% post-consumer recycled content, and displays the words “Recyclable” and “made from [at least] 40% post-consumer recycled content” in a visible manner on the outside of the bag.

2.7 *Retail Establishment*: Any enterprise, whether for- or not-for-profit, including, but not limited to the following: restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary businesses, jewelry stores, household goods stores and any other enterprise that offers the sale and display of merchandise.

Section 3. RESTRICTIONS ON USE OF DISPOSABLE, PLASTIC CHECKOUT BAGS

No retail establishment shall provide a disposable, plastic checkout bag to any customer at the point of sale. This shall not preclude any retail establishment from providing or selling reusable bags or recyclable paper bags at the point of sale.

Section 4. PENALTIES AND ENFORCEMENT

4.1 This by-law may be enforced through the provisions of M.G.L. c. 40, § 21D, which provides for the non-criminal disposition of by-law violations, pursuant to the requirements of this Section 4.

4.2 If it is determined that a violation has occurred, the Town Manager or the enforcement designee shall issue a warning notice to the retail establishment for a first violation. The warning notice shall provide at least 15 days to correct the violation.

4.3 If, after 15 days from receipt of the warning notice, the retail establishment is again found to violate this by-law, the enforcement designee shall issue a notice of violation and shall impose a penalty against the retail establishment.

4.4 The penalty for each violation that occurs after the issuance of the warning notice shall be no more than:

- (a) \$50 for the first offense;
- (b) \$100 for the second offense;
- (c) \$150 for the third and each subsequent offense.

4.5 No more than one penalty shall be imposed upon a retail establishment within a seven calendar day period.

4.6 Retail establishments shall have 15 days after the date that a notice of violation is issued to pay the penalty or request a hearing in writing to the enforcement designee.

4.7 The Town Manager may promulgate additional guidelines and regulations for the enforcement of this by-law.

Section 5. EFFECTIVE DATE

This by-law shall take effect on November 1, 2018, for retail establishments with a floor area equal to or exceeding 4,500 square feet, and on May 1, 2019, for retail establishments with a floor area of less than 4,500 square feet.

Section 6. WAIVERS

In the event that compliance with this by-law on the effective date is not feasible for a retail establishment because of economic hardship, the Town Manager or the enforcement designee may, upon application of an authorized representative of the retail establishment, grant a waiver permitting the retail establishment to defer compliance with this by-law for not more than six months. A deferment application must include all information necessary for the reviewing entity to make its decision, including, but not limited to, documentation showing the factual support for the requested deferment.

Section 7. SEVERABILITY

If any provision of this by-law shall be declared invalid, the remainder shall continue in full force and effect.

; or take any other action in relation thereto.

(Ingrid Geis, Citizen Petition)

MOTION:

MOVED AND SECONDED, that the Town approve Article 2 as printed in the Warrant.

BACKGROUND:

Quick Summary: A Short Guide to Winchester's Plastic Bag Reduction Article

What do we propose?

- Ask Town Meeting to pass this article prohibiting the distribution and sale of disposable, plastic checkout bags by all Winchester businesses. This pertains only to checkout or "point of sale" bags. It does NOT include: 1) bags used to carry loose produce, meat, or fish, bulk foods, or wet items to the checkout area; 2) laundry or dry cleaner bags; 3) newspaper bags; 4) prescription bags.
- Encourage businesses to make reusable bags available for sale.
- Encourage and educate consumers to use readily available, affordable, reusable bags.
- Show that everyone wins with reusable bags! It's good for consumers (they have sturdy bags they can use for years); it's good for businesses (they have lower bag expenses); it's good for the environment.
- Join the 65 other towns and cities in Massachusetts which have already done this!

What's the problem with disposable plastic checkout bags in Winchester?

- They litter our town.
- Our Town does not recycle them.
- Winchester consumes about 7 million bags a year.
- They harm wildlife.
- They do not bio-degrade.
- They are made from non-renewable resources.

When will businesses stop distributing disposable plastic checkout bags?

- For businesses \geq 4,500 square feet, six months after passage, or November 1, 2018.
- For businesses $<$ 4,500 square feet, a full year after passage, or May 1, 2019.

How will you implement this?

- Give businesses up to a full year to use up their existing bag inventory. Accommodate those who need more time.
- Make available to all businesses a list of bag vendors.
- Work with businesses to develop new bag or packaging offerings where necessary or desired.
- Educate and encourage consumers to use readily available, affordable reusable bags.
- Make free reusable bags available to consumers at special Town events.
- Use "best practices" and creative ideas from the 65 towns which have already done this!

Frequently Asked Questions About Winchester's Plastic Bag Reduction Article

What's the problem with plastic bags?

- Plastic bags litter our town.
- The Town of Winchester does not recycle plastic bags.
- Winchester consumes about 7 million disposable plastic bags per year.¹
- Plastic bags harm wildlife, both aquatic and terrestrial.
- Plastic bags do not bio-degrade; they persist in our environment.
- Plastic bags are made from non-renewable fossil fuels.

What do we propose?

- Prohibit the distribution of disposable, plastic checkout bags ("point of sale" bags) by all Winchester businesses.
- Educate and encourage consumers to use readily available, affordable, reusable bags.
- Allow businesses up to a 12 month transition period to use up existing bag inventory (and accommodate those who need more time).
- Work with businesses to develop alternative bag strategies.
- Make this a "Buy Local Bring Your Own Bag" initiative.

Will this include all plastic bags?

No, only plastic **checkout** bags, also called “point of sale” bags, found at retail checkout counters. The proposed bylaw does NOT apply to:

- Plastic bags for produce items (fruits, vegetables, nuts) and meat, fish or poultry.
- Plastic bags for loose products (bulk foods).
- Plastic newspaper and dry cleaning bags.
- Prescription bags.

What happens if I go shopping and forget to bring my bag?

This happens to everyone! First, you may not even need a bag. This may be the case if you have purchased only one or two items, or if you have purchased something small enough to fit in a handbag or backpack. Second, the business you are visiting may have reusable bags for sale. (One option we’re considering is establishing reusable bag depots where the public may borrow and return bags, as some towns have done). Third, the business may make paper bags available.

What do I use to pick up after my pet or line my garbage bin?

Even if we eliminate plastic, checkout bags, there are still numerous bag options available to you to pick up after your pet, such as produce or newspaper bags. Garbage bags are not impacted by the proposed bylaw. Other alternatives to line your bin include using large bags already around your house or paper bags.

Can’t we just encourage plastic bag recycling?

Our Transfer Station no longer offers plastic bag recycling. Many recycling providers refuse to accept plastic bags because they gum up recycling machinery and cause costly shut-downs. Even when recycling is possible, the national recycling rate for plastic bags has been consistently low, between 5-12%.² (There is one store in Winchester that recycles plastic bags. The container it provides for this purpose is slightly larger than your kitchen bin. Winchester uses about 7 million plastic bags annually).

Why does Winchester need a bylaw? Why not just educate people about the issue?

Consumers are changing their habits and using more reusable bags but the pace of change is slow. Consumer education alone does not achieve significant reductions in bag use. Single-digit decreases, on average, are achieved when education campaigns have attempted voluntary bag decreases.³ Towns with plastic bag by-laws have shown significant decreases. For example, the Town of Brookline, which has a by-law, estimates it is currently removing one million bags per month from its waste stream.

Aren’t paper bags just as bad as plastic bags?

All disposable items negatively impact the environment which is why reusable bags are the best choice - they can be used for years. Some studies, which focus primarily on energy consumption and carbon emissions, conclude that plastic is better than paper but these studies overlook important considerations, such as:

- Plastic bags litter our towns; paper bags do not.
- Paper is biodegradable, plastic is not. Once in our waterways, plastic will persist forever.
- Plastic bags harm and endanger wildlife.

What does this mean for businesses?

If more people bring reusable bags, businesses will have lower bag expenses! They can sell reusable bags to customers who have forgotten their bags or provide paper bags. Businesses are free to charge customers the additional cost of the paper bags.

Do other towns in Massachusetts have plastic bag bylaw?

Yes, 65 towns and cities so far, including many of our neighbors such as Reading, Wakefield, Melrose, Arlington, and Concord.

Majority Vote Required

Town of Winchester
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ARTICLE 3

To see if the Town will vote to add a new Chapter 23 to the Code of By-Laws of the Town of Winchester as follows:

CONSTRUCTION

Section 1. STATEMENT OF PURPOSE

The purpose of this Construction By-law is to allow the Town of Winchester to establish reasonable limitations to the hours of construction, in order to lessen the impact of construction on its citizens and their quality of life.

Section 2. DEFINITION

- 2.1 Construction Any site or building preparation, assembly, erection, grading, excavation, demolition, substantial repair, alteration, or similar action for public or private rights-of-way, structures, utilities, or similar property.

Section 3. CONSTRUCTION TIMES

Construction, as defined above, shall only be conducted between the hours of 7:00 AM and 6:00 PM weekdays, and 9:00 AM and 5:00 PM Saturdays. No construction is permitted on State and Federal Holidays.

Section 4. EXCEPTIONS

- 4.1 A permit for exemptions may be issued by the Building Department, for extraordinary circumstances.
- 4.2 Genuine and imminent emergencies that require immediate action to prevent or alleviate physical injury to a person(s) or damage or threatened damage to a property, only to the extent necessary to prevent or alleviate injury or loss.
- 4.3 The restoration of public utilities.

Section 5. PENALTIES

Any person who violates this Bylaw shall be subject to a fine of \$100 for a first offense, \$200 for a second offense, and \$300 for each subsequent offense. Each day in violation shall constitute a new offense.

Section 6. ENFORCEMENT

Enforceable through non-criminal disposition by the Building Commissioner or any Town of Winchester Police Officer.

Section 7. BACKGROUND

Winchester has not had a defined time for construction to be permissible. Currently, the Winchester Police Department will intervene if construction is disturbing the peace under a general "Nuisance Law", between the hours of 11 PM and 7AM. Violators are typically not arrested, as these cases are usually dismissed, and there are no fines given. Under the Commonwealth of Massachusetts, there is a General Law, Title XX Public Safety and Good Order, Chapter 136: Observance of A Common Day of Rest and Legal Holidays, Section 5 : Whoever on Sunday keeps open his shop, warehouse, factory or other place of business, or sells foodstuffs, goods, wares, merchandise or real estate, or does any manner of labor, business or work, except works of necessity and charity, shall be punished by a fine of not less than twenty dollars nor more than one hundred dollars for a first offense, and a fine of not less than fifty dollars nor more than

two hundred dollars for each subsequent offense, and each unlawful act or sale shall constitute a separate offense. This provides for limiting construction on Sundays to emergency situations, and provides for the aforementioned fines.

; or take any other action in relation thereto.

(Deborah Johnson, Citizen Petition)

MOTION:

MOVED AND SECONDED, that the Town add Chapter 23 to the Code of By-Laws, and renumber its sections accordingly, as follows:

CONSTRUCTION

I. Statement of Purpose

The purpose of this Construction By-law is to allow the Town of Winchester to establish reasonable limitations on the hours of construction, in order to lessen the impact of construction on its citizens and their quality of life.

II. Definition

Construction

Any site or building preparation, assembly, erection, grading, excavation, demolition, substantial repair, alteration, or similar action on public or private rights-of-way, structures, utilities, or similar property, except that performed by a property owner on his or her own property and not for compensation.

III. Construction Times

Construction shall only be conducted between the hours of 7:00 a.m. and 6:00 p.m. weekdays, and 9:00 a.m. and 5:00 p.m. Saturdays. No construction is permitted on Sundays or state or federal holidays.

IV. Exceptions

1. An exemption from this By-Law may be issued by the Police Department, for necessary construction that could not be performed on any other day without serious suffering, loss, damage or public inconvenience. Any such permit shall cover not more than one day and may include reasonable terms and conditions. The Police Department has sole discretion over the issuance of such permits.
2. Construction to address emergencies that require immediate action to prevent or alleviate physical injury to a person(s) or damage or threatened damage to a property, only to the extent necessary to prevent or alleviate injury or loss.
3. The restoration of public utilities.

V. Penalties

Any person who violates this Bylaw shall be subject to a fine of \$100 for a first offense, \$200 for a second offense, and \$300 for each subsequent offense. Each day in violation shall constitute a new offense.

VI. Enforcement

This By-law shall be enforceable through non-criminal disposition pursuant to M.G.L. Chapter 40 Section 21D by the Building Commissioner or any Town of Winchester Police Officer.

BACKGROUND:

Winchester has not had a defined time for construction to be permissible. Currently, the Winchester Police Department will intervene if construction is disturbing the peace under a general "Nuisance Law" between the hours of 11 PM and 7AM. Violators are typically not arrested, as these cases are usually dismissed, and there are no fines given.

Under the Commonwealth of Massachusetts, there is a General Law, Title XX Public Safety and Good Order, Chapter 136: Observance of A Common Day of Rest and Legal Holidays, Section 5: "Whoever on Sunday keeps open his shop, warehouse, factory or other place of business, or sells foodstuffs, goods, wares, merchandise or real estate, or does any manner of labor, business or work, except works of necessity and charity, shall be punished by a fine of not less than twenty dollars nor more than one hundred dollars for a first offense, and a fine of not less than fifty dollars nor more than two hundred dollars for each subsequent offense, and each unlawful act or sale shall constitute a separate offense." This provides for limiting construction on Sundays to emergency situations, and provides for the aforementioned fines.

Majority Vote Required

Town of Winchester
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ARTICLE 4

To see if the Town will vote to amend the Town of Winchester Code of By-Laws by adding a new subsection 6.5(f) to Section 6 “Revolving Funds” under Chapter 6 “Finance and Fiscal Procedures” to establish and authorize a revolving fund for use of the Town Manager based on the recommendation of the Historical Commission under Massachusetts General Laws Chapter 44, Section 53E^{1/2}; as follows:

f) **Winchester Historical Commission Revolving Fund:** There shall be a separate fund called the Winchester Historical Commission Revolving Fund for use of the Town Manager based on the recommendations of the Historical Commission. The Comptroller shall establish the Winchester Historical Commission Revolving Fund as a separate account and shall credit to the fund fees charged by the Building Department in connection with application for a demolition permit related to Town properties provided that only such fees have been approved by the Select Board. During each fiscal year, the Town Manager based on the recommendation of the Historical Commission may incur liabilities against and spend monies from the Winchester Historical Commission Revolving Fund for any costs incurred from historical resource research undertaken with respect to the eligibility and/or historical significance of Town properties subject to such applications and the creation or updating of related Massachusetts Historical Commission Building Forms. Any salaries or wages of employees paid for administrative duties with respect to the Historical Commission shall be paid from the annual budget appropriation of the Historical Commission and shall not be paid from the fund. The Winchester Historical Commission Revolving Fund shall operate for fiscal years that begin on or after July 1, 2018. At the conclusion of the fiscal year any remaining funds shall remain in the revolving fund and shall not revert back to the General Fund.

; or take any other action in relation thereto.

(Historical Commission)

MOTION:

MOVED AND SECONDED, that the Town approve Article 4 as printed in the Warrant.

BACKGROUND:

Analyses by the Historical Commission with respect to applications for Demolition Permits typically require the creation or updating of Massachusetts Historical Commission Building Forms, so-called “B Forms.” These B Forms provide the relevant historical context and background information in helping to identify historically significant properties, critical to the Commission in its work.

For the past dozen years or more, a sitting member of the Historical Commission has handled this time-consuming job of researching and preparing B Forms on his own time. As a professional architectural historian, he has the expertise to do this. However, rather than continuing to assume such generosity and in order to minimize any appearance of conflict of interest, the Historical Commission has in the past year-plus, hired outside consultants to handle the research and creation or updating of these official documents. This is common practice with other Massachusetts towns and cities. The research and preparation of such documents comes at a cost of about \$500 per report, a cost that, at present, is borne by Winchester’s taxpayers.

The Historical Commission is of the view that it is more equitable for applicants to pay a fee to offset such incurred costs, rather than placing the financial burden on the Town’s taxpayers for tasks that essentially support the interests of the permit applicants. To assist in such cost shifting, a revolving fund needs to be established in order to permit the revenues

described in the Warrant to be held and spent as needed to defray the costs associated with demolition applications and related activities.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 5

To see if the Town will vote to amend Section 7.3.20.1 #7 of the Winchester Zoning Bylaw as follows (deleted language struck through; proposed language in bold):

7. If parking is provided at or below ground level, ~~and~~ **or** is located under a building or structure, such area of parking shall be completely screened from view, from any public right-of-way that adjoins the front of a lot, by inhabited ground floor uses (lobbies, retail space, office or other allowed use) and from any adjoining side street (if applicable) either by such active ground floor uses or by an opaque wall; and

; or take any other action in relation thereto.

(Planning Board)

MOTION:

MOVED AND SECONDED, that the Town approve Article 5 as printed in the Warrant.

BACKGROUND:

Current language states, "If parking is provided at or below ground level AND is located under a building or structure...." However, there are multiple situations where parking is located at ground level but not under a building. The provision therefore should be an "or" instead of an "and," as was originally intended.

2/3 Vote Required

Town of Winchester
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ARTICLE 6

To see if the Town will vote to amend Section 9.5.1 of the Winchester Zoning Bylaw as follows (deleted language struck through; proposed language in bold):

9.5.1 Applicability. For any use permitted as of right (“Y”) The following uses indicated in the Table of Use Regulations as permitted (“Y”) shall require, Site Plan Approval from the Board of Appeals shall be required before any of the following is commenced under any one of the following conditions:

1. New construction, **a** changes of uses in **an** existing buildings, **a** new uses on vacant land, or expansion of floor space of **an** existing buildings of 25 percent or more, **all** in a Limited Light Industrial (IL) District where the lot abuts a Residential District or a Conservancy Institutional District (SCI);
2. Any **construction or expansion of a structure on a parcel or a change of use** within the General Business Districts GBD-1, GBD-2 and GBD-3 with a lot area equal to or greater than 15,000 square feet;
3. New construction, **a** changes of uses in **an** existing buildings, **a** new uses on vacant land, or expansion of floor space of **an** existing buildings of 25 percent or more, **all** in any district where the total number of parking spaces required will be 20 or more;
4. ~~All buildings via a~~ **New construction or by expansion of one or more buildings resulting in which the floor area is equal to or greater than 6,000 square feet (including garage and any floor area with head room of 7 feet or higher, excluding basement) in the RDA-20 zoning district;**
5. ~~All buildings via a~~ **New construction or by expansion of one or more buildings resulting in which the floor area is equal to or greater than 5,000 square feet (including garage and any floor area with head room of 7 feet or higher, excluding basement) in the RDB-10 zoning district;**
6. ~~All buildings via a~~ **New construction or by expansion of one or more buildings resulting in which the floor area is equal to or greater than 3,600 square feet (including garage and any floor area with head room of 7 feet or higher, excluding basement) in the RG-6.5 zoning district; or**
 1. ~~If an expansion is 500 square feet or less, but still reaches one the triggers above in 4-6, the Zoning Board of Appeals may waive the site plan review at a public meeting.~~
7. Changing the grade of more than 500 square feet by more than 6%.

; or take any other action in relation thereto.

(Planning Board)

MOTION:

MOVED AND SECONDED, that the Town approve Article 6 as printed in the Warrant.

BACKGROUND:

This article proposes three (3) types of changes that clarify, expand or move provisions to a new section.

1. Town Counsel made edits to the present language in order to make it more clear and consistent throughout the section. No content-driven changes are proposed as part of Town Counsel's review of the language.
2. Section 9.5.1#2 did not list an actual trigger for review based on parcels in the GBD-1, 2 and 3 greater than 15,000 square feet. The change proposed outlines the projects that are needed to trigger a review of parcels in the GBD-1, 2, and 3. Those projects are proposed to be construction or expansion of a structure or a change of use. Without this change, it is unclear what would trigger 9.5.1 for the parcels in those zoning districts.
3. The Planning Board has had to review projects for Site Plan Review where only interior work in the attic was being performed. This is not in the spirit of the provision, an unforeseen and unnecessary review, and a waste of time for the Planning Board, the Zoning Board of Appeals, and the applicants. This new provision makes it clear how to count the attic space and will prevent reviews of finishing attic space as part of the Site Plan Review process.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 7

To see if the Town will vote to add a new Section 9.5.1A to the Winchester Zoning Bylaw as follows:

9.5.1A WAIVER. Notwithstanding subsections 9.5.1.4.-6. above, if the proposed construction or expansion is 500 square feet or less (as verified by a registered architect), the Zoning Board of Appeals may waive Site Plan Approval, provided that it finds that the impact of the proposal on the neighborhood would not be significant.

; or take any other action in relation thereto.

(Planning Board)

MOTION:

MOVED AND SECONDED, that the Town approve Article 7 as printed in the Warrant.

BACKGROUND:

Currently, a waiver of Site Plan Review exists in Section 9.5.1 #6. This article would move the waiver Section to a more appropriate place in a new section, add the requirement for a registered architect to verify the square footage of the proposal before a waiver could be given, and add a standard for the waiver.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 8

To see if the Town will vote to amend Section 10.0 of the Winchester Zoning Bylaw to delete unnecessary definitions, as follows (deleted language struck through); or take any other action in relation thereto.

SECTION 10.0 DEFINITIONS

~~DWELLING, ATTACHED. A building designed or occupied as a residence and separated from another attached dwelling on one or more sides either by a shared common vertical firewall or firewalls or by a shared common contiguous wall or walls without side yards. In the case of side by side dwellings, the length of the shared common walls shall not be less than one eighth of the building perimeter at grade of the smaller of the two attached dwellings.~~

~~DWELLING, DETACHED. A building designed or occupied as a residence and separated from another attached dwelling on one or both sides either by a shared common vertical party wall or walls or by a contiguous wall or walls without side yards.~~

(Planning Board)

MOTION:

MOVED AND SECONDED, that the Town approve Article 8 as printed in the Warrant.

BACKGROUND:

The definitions proposed to be deleted do not add clarity to the provisions in the Winchester Zoning Bylaw and are at odds with each other and other definitions in the Zoning Bylaw. There is no need to keep these definitions based on a review by the Planning Board and Town Counsel.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 9

To see if the Town will vote to amend the Code of By-Laws of the Town of Winchester by replacing the by-law passed as Article 20 of the 2017 Fall Town Meeting with a new Chapter 24, as follows:

The operation of any marijuana establishment as defined in General Laws Chapter 94G, Section 1, including a marijuana cultivator, marijuana product manufacturer, marijuana retailer or any other type of licensed or registered marijuana-related business, but not including a marijuana testing facility, shall be prohibited in Winchester. This prohibition shall not apply to the sale, distribution or cultivation of marijuana for medical purposes licensed or registered pursuant to Chapter 369 of the Acts of 2012.

; or take any other action in relation thereto.

(Select Board)

MOTION:

MOVED AND SECONDED, that the Town approve Article 9 as printed in the Warrant.

BACKGROUND:

This Article is intended to make two corrections to the By-law passed by the Fall 2017 Town Meeting prohibiting the operation of certain marijuana establishments in the Town. First, this Article assigns the By-law a number in the Code of By-laws. Second, the By-law is clarified to reflect Town Meeting's intent to permit marijuana testing facilities in the Town.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 10

To see if the Town will vote to authorize the Select Board to:

(a) lease, sell, convey, release, or otherwise dispose of any interests in a portion of (i) the land located at 22 Highland Avenue in the Town, containing approximately .4336 acres, which land is shown as Board of Assessors Map 2, Block 180 and on the plan on file in the Office of the Town Assessor; and (ii) the adjacent land containing approximately 2.96 acres, which land is shown as Board of Assessors Map 2, Block 179 and on the plan on file in the Office of the Town Assessor (together, the “Property”), subject to the Town’s acquiring a restriction requiring that the Property be used for affordable housing purposes, and on such other terms and conditions as the Select Board deem appropriate, which may include the reservation of easements and restrictions over, along or through the Property; and

(b) purchase, take by eminent domain or otherwise acquire for affordable housing or municipal purposes, any fee, easement, or other interest in all or any part of land to the north and east of 22 Highland Avenue in the Town, containing approximately 1.44 acres, which land is shown as Board of Assessors Map 2, Block 178 and on the plan on file in the Office of the Town Assessor, on such terms and conditions as the Select Board may determine; and to conduct all necessary site surveys, environmental assessments, and architectural and engineering studies in connection therewith; provided that any costs for said acquisition shall be subject to a later appropriation.

; or take any other action in relation thereto.

(Town Manager)

MOTION:

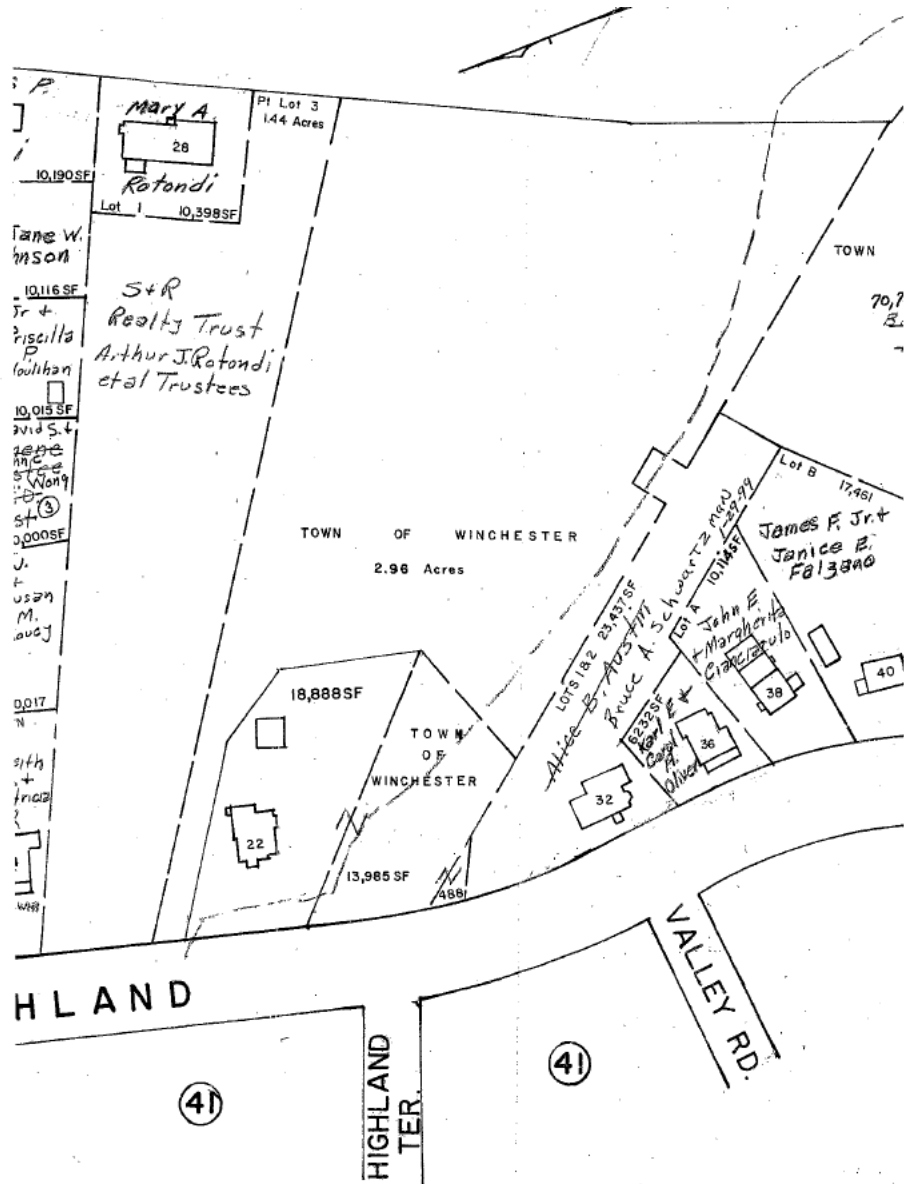
MOVED AND SECONDED, that the Town approve Article 10 as printed in the Warrant.

BACKGROUND:

The Town currently owns 22 Highland Avenue and adjoining parcels of land shown on the attached Assessor’s plan. The residential structure at 22 Highland Avenue, previously leased to Winchester Housing Authority as an affordable housing unit, has been unoccupied for many years due to flooding events caused by the nearby Sawmill Brook. It is believed that the house may be uninhabitable.

The Select Board seeks to explore opportunities for removing the existing structure, repair the on-site drainage systems, and potentially combine land with adjoining landowners to provide for affordable housing opportunities.

Currently, Mass Housing has approved site eligibility for a project that proposes 24 units on approximately 1.47 acres of adjoining land. This development is thought to be extremely dense and not in the best interest of the local neighborhood. A different land assemblage may result in a development outcome that is more compatible for the surrounding neighborhood, while providing for affordable housing opportunities and retaining as much of the open space in and around Sawmill Brook as is possible.



2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 11

To see if the Town will vote to authorize the Select Board to lease, sell, convey, release, or otherwise dispose of any interests in a portion of the land located at Waterfield Road in the Town, containing approximately 1.037 acres, which land is shown as Board of Assessors Map 9 Block 147, Map 9 Block 148, Map 9 Block 150, and Map 9 Block 175 and on the plan on file in the Office of the Town Assessor (the "Town Property"), subject to the Town's acquiring a restriction requiring that the Property be used for affordable housing purposes, and on such other terms and conditions as the Select Board deem appropriate, which may include the reservation of easements and restrictions over, along or through the Town Property; or take any other action in relation thereto.

(Town Manager)

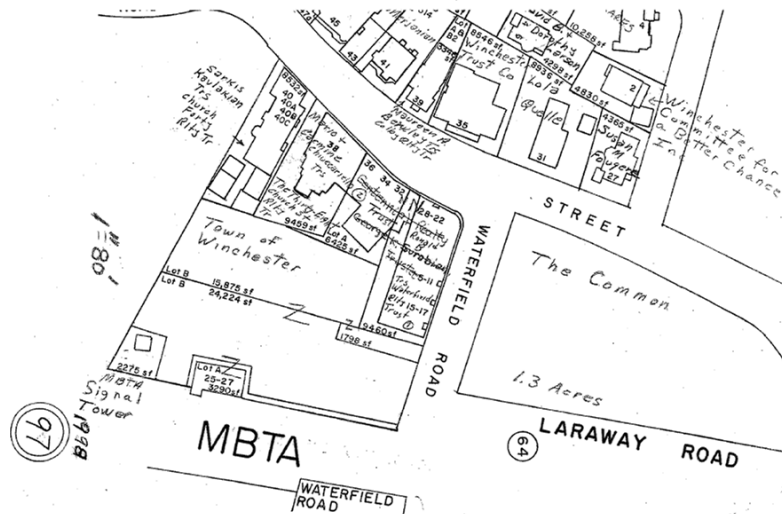
MOTION:

MOVED AND SECONDED, that the Town approve Article 11 as printed in the Warrant.

BACKGROUND:

The Select Board seeks to advertise the Waterfield Road parcel, shown on the attached Assessor's plan, for affordable housing opportunities consistent with the Town's recently adopted Town Center Zoning changes. The parcel presents unique opportunities for transit oriented development and for the creation of much needed affordable housing.

The site has been analyzed in a series of Planning Board exercises. The Board is working with the Mass Housing Partnership to help design a development program consistent with the Town's CBD Zoning goals and the forthcoming Housing Production Plan.



2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 12

To see if the Town will vote to authorize the Select Board to lease, sell, convey, release, or otherwise dispose of any interests in a 7,248 square foot portion of the land located at 39 Horn Pond Brook Road in the Town, containing approximately 2.2 acres, which land is shown as Board of Assessors Map 9 Block 87, and on the plan on file in the Office of the Town Assessor (the "Property"), on such other terms and conditions as the Select Board deem appropriate, which may include the reservation of easements and restrictions over, along or through the Property; or take any other action in relation thereto.

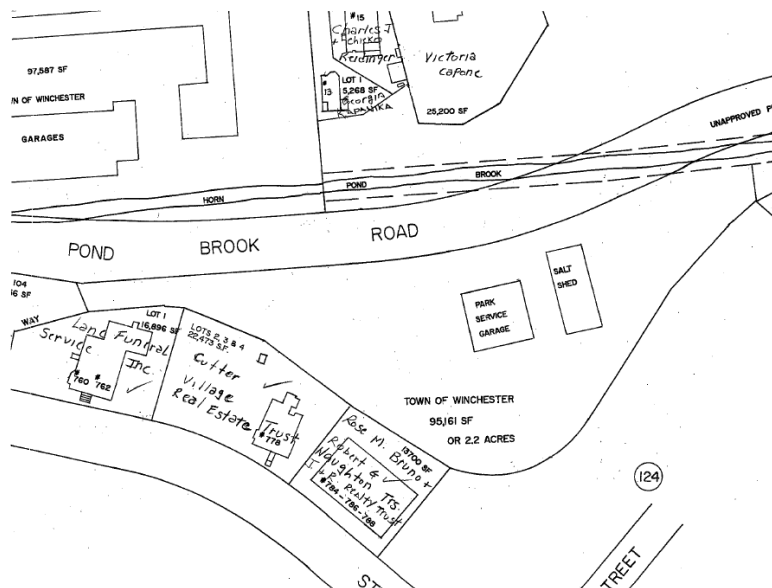
(Town Manager)

MOTION:

MOVED AND SECONDED, that the Town approve Article 12 as printed in the Warrant.

BACKGROUND:

The Select Board proposed to seek requests for proposals for approximately 7,200 square feet of land along Main Street as shown in the referenced Assessor's plan. The land is of little to no value to the Town and could be utilized to stimulate potential redevelopment of adjoining parcels of land along Main Street.



2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 13

To see if the Town will vote to transfer from Free Cash or other available funds, a sum or sums of money to the Police Detail Fund; or take other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED, that the Town transfer \$70,756 from Free Cash to the Police Detail Fund.

BACKGROUND:

This article will fund a portion of the deficit in the Police Detail Fund for bills that have been deemed uncollectible. Based upon guidance from the Massachusetts Department of Revenue, funding this deficit will reduce the negative impact on the Town's Free Cash, but will not eliminate our ability to continue the collection process for these outstanding bills.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 14

To see if the Town will vote to transfer from Free Cash or other available funds, a sum or sums of money to supplement or reduce appropriations previously voted for Fiscal Year 2018 Budgets; or take any other action in relation thereto.

(Town Manager/Finance Committee)

MOTION:

MOTION #1: MOVED AND SECONDED, that the Town appropriate \$180,287 from Free Cash to the FY 2018 Department of Public Works Snow and Ice Personal Services Budget, Account 0141711.

MOTION #2: MOVED AND SECONDED, that the Town appropriate \$103,882 from Free Cash to the FY 2018 Department of Public Works Snow and Ice Expense Budget, Account 0141712.

MOTION #3: MOVED AND SECONDED, that the Town appropriate \$13,102 from Free Cash to the FY 2018 Department of Public Works Snow and Ice Capital Budget, Account 0141713.

MOTION #4: MOVED AND SECONDED, that the Town appropriate \$50,000 from Free Cash to the FY 2018 Legal Budget, Account 0115102.

MOTION #5: MOVED AND SECONDED, that the Town appropriate \$30,315 from Free Cash to the FY 2018 Reserve Fund, Account 0194302.

MOTION #6: MOVED AND SECONDED, that the Town appropriate \$1,848 from Free Cash to the FY 2018 Vocational School Budget, Account #0136112.

BACKGROUND:

DPW Snow & Ice Budget: The Department of Public Works Snow and Ice account is in a deficit of \$283,272. This motion appropriates funds to eliminate the deficit in this account.

Legal Budget: Funding for Town Counsel services was underbudgeted in FY18.

The Finance Committee has approved Reserve Fund Transfers for FY2018 in total of \$30,315, which leaves a balance of \$369,685. There is a potential of additional expenses for the Eversource Project, Workers Compensation and possible additional Personal Services costs which might require additional payment prior to the close of FY2018 on June 30th. These additional expenses above the FY2018 budget would only be able to be paid by a Reserve Fund Transfer. Any balance in the Reserve Fund at the end of FY2018 would revert back to the General Fund.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 15

To see if the Town will vote to increase the FY2018 Recreation Enterprise budget to reflect increased costs and revenues, and to reduce or increase the General Fund subsidy, and reduce or increase the use of retained earnings; or take any other action in relation thereto.

(Finance Committee/Town Manager)

MOTION:

MOVED AND SECONDED, that further consideration for Article 15 be indefinitely postponed.

BACKGROUND:

No adjustment to the FY2018 Recreation Enterprise budget are necessary at this time.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 16

To see if the Town will vote to transfer from Free Cash or other available funds, a sum or sums of money to pay bills incurred in prior fiscal years; or take any other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED, that the Town transfer \$993.00 from Free Cash to pay the following bills that were incurred in prior fiscal years:

<u>Vendor</u>	<u>Amount</u>	<u>Fiscal Year</u>
Imperial Fence	\$693.00	2017
A&K Barrel, LLC	\$300.00	2016

BACKGROUND:

The above bills were not paid before the close of FY2017 and FY2016. This motion must be approved in order to pay these bills in FY2018.

9/10th Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 17

To see if the Town will vote to transfer from Free Cash or other available funds, a sum or sums of money for energy conservation projects for Town buildings; or to take any other action in relation thereto.

(Energy Management Committee)

MOTION:

MOVED AND SECONDED, that the Town transfer \$7,500 from Free Cash for Energy Saving Projects for Town Buildings.

BACKGROUND:

The Town has received \$7,500 from Eversource as an incentive payment for energy efficiency work done at the Lincoln Elementary School. As required by state regulations, the \$7,500 check was deposited into the General Fund upon receipt.

Energy Management Committee requests Town Meeting transfer \$7,500 from the General Fund to be used for further energy saving projects.

Examples of projects for which this funding may be used include:

- Insulating the attic above the Police side of the Public Safety Building
 - Cost: \$19,600.
 - Annual savings: 2,126 therms natural gas, \$2,126.
 - 9.2 year payback.
 - Increased comfort throughout the building.
- Recommissioning the energy management system at the Public Safety Building
 - Cost \$17,409
 - Updated controls for the HVAC system throughout the building, which will lead to increased occupant comfort.
 - Reduce overheating or overcooling in some areas.
 - Help other areas maintain comfortable temperatures.

The utilities are increasingly moving to “pay for performance” model of incentivizing energy conservation work, particularly on HVAC projects. Previously the utilities would provide incentives up front, which were deducted from project costs. As the pay for performance model becomes more common, Energy Management Committee anticipates that we will come before Town Meeting with similar requests at future Town Meetings.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 18

To see if the Town will vote to transfer from Free Cash or other available funds, a sum or sums of money to supplement the Eversource account number 0397252 for the purpose of engineering, construction, and associated consultations pertaining to the location of the electronic transmission lines in Winchester as proposed by Eversource in accordance with its petitions to the Energy Facility Siting Board, Department of Public Utilities EFSB 15-04/DPU 15-140, 141 and EFSB 15-03/DPU 15-64, 65; or take any other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED, that the Town transfer from Free Cash \$165,000 to supplement the Eversource account number 0397252 for the purpose of engineering, construction and associated consultations pertaining to the location of the electric transmission lines in Winchester as proposed by Eversource in accordance with its petitions to the Energy Facility Siting Board, Department of Public Utilities EFSB 15-04/DPU 15-140, 141 and EFSB 15-03/DPU 15-64, 65.

BACKGROUND:

As previously reported, Eversource has received Energy Facilities Siting Board (EFSB) approval to locate an underground transmission line along the west side of Town from Main Street at the Medford Town line through Bacon, Fletcher, Wildwood, and Pond Streets and Woodside Road to the substation in Woburn. It is expected that the work will take place mostly in 2018.

The Town has negotiated a Memorandum of Understanding with Eversource wherein Eversource agreed to reimburse the Town for some of its costs for overseeing the construction of the line. Eversource has also agreed to fund work for areas including Main Street at Highland Avenue and in and around Winter Pond.

The funds appropriated under this Article will forward fund the contracts for some of these services and Eversource will reimburse the Town for these amounts as the work progresses.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 19

To see if the Town will vote to (1) accept Massachusetts General Laws Chapter 32A, Section 20, as amended by Chapter 218, Section 15 of the Acts of 2016, authorizing the Town to establish an Other Post-Employment Benefit (OPEB) Trust Fund for the benefit of retired Town employees and their dependents, (2) designate a Trustee or Board of Trustees, in accordance with said statute, which shall have general supervision of the management and investment of the OPEB Trust Fund, and (3) transfer the balance of the current OPEB Trust Fund to this new OPEB Trust Fund; or take any other action in relation thereto.

(Select Board)

MOTION:

MOVED AND SECONDED, that the Town vote to 1) accept Massachusetts General Laws Chapter 32A, as amended by Chapter 218, Section 15 of the Acts of 2016, 2) designate the Treasurer as Trustee of the OPEB Liability Trust Fund established under said amended statute and 3) authorize transfer of the balance of the current OPEB Trust Fund to the new OPEB Trust Fund, established pursuant to Chapter 32A, Section 20, as amended.

BACKGROUND:

In 2016, as part of the Municipal Modernization Act, the Legislature authorized municipalities to accept amendments to Chapter 32A, Section 20 to establish Trusts consistent with rules of the Governmental Accounting Standards Board (GASB) to hold and expend Other Post-Employment Benefit (OPEB) Trust Funds for the benefit of retirees. Such funds are used primarily to pay retiree health benefits. The Town has accepted the prior version of Chapter 32A, Section 20, but certified public accountants across the state have raised questions as to whether trust funds established under the prior version comply with the most recent GASB standards and can be credited against the Town's unfunded actuarial accrued liability as part of the Town's OPEB actuarial valuation. Acceptance of the amendments to Chapter 32A, Section 20 will allow the Town to establish a GASB compliant Trust, as a separate legal entity, into which previous and future appropriations of OPEB Trust Fund monies may be transferred, and from which expenditures may be made to pay OPEB benefits. In addition to accepting the amendments to Chapter 32A, Section 20, the motion asks Town Meeting to designate the Treasurer as the Trustee who will manage and supervise investment and expenditure of trust funds, and to transfer the balance of previously appropriated OPEB Trust Funds to the new Trust.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 20

To see if the Town will vote to accept the provisions of the Massachusetts General Laws Chapter 71, Section 71F relative to Nonresident or Foster Care Students; Deposits of Tuition Payments and State Reimbursements; Expenditures and Appropriations; or take any other action in relation thereto.

(School Committee)

MOTION:

MOVED AND SECONDED, that the Town approve Article 20 as printed in the Warrant.

BACKGROUND:

Section 71F of Ch. 71 provides that all monies received by the School Committee as tuition payments for nonresident students and as state reimbursements for students who are foster care children shall be deposited with the Treasurer of the town or city and held as separate accounts. The receipts held in such a separate account may be expended by the School Committee without further appropriation for expenses incurred in providing education for such nonresident students or for such students who are foster care children.

At six of the district's schools, one or more specialized programs has been established to support the needs of students with disabilities. From time to time, seats may be available in these programs. On a space-available basis, students from other districts may be accepted into these programs subject to tuition paid to the town by their home districts. Accepting non-residents students into these programs could support the continued operation of in-district programs for resident students.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 21

To see if the Town will vote to accept the provisions of the Massachusetts General Laws Chapter 40, Section 13E with respect to establishing a Reserve Fund for Special Education, Out-of-District Tuition or Transportation; or take any other action in relation thereto.

(School Committee)

MOTION:

MOVED AND SECONDED, that the Town approve Article 21 as printed in the Warrant.

BACKGROUND:

Any school district which accepts the full language of Section 13E of Chapter 40 by a majority vote of the School Committee and acceptance by a majority vote of the legislative body may establish a reserve fund to pay, without further appropriation, for unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation. The balance in the reserve fund shall not exceed 2% of the annual net school spending of the school district. Funds will only be distributed after a majority vote of both the School Committee and Select Board. Section 14E was enacted as part of the 2016 Massachusetts Municipal Modernization Act. Acceptance of Section 13E will allow Winchester Public Schools to more efficiently and effectively address the often unpredictable mid-year changes in the costs of special education through establishment of a new reserve fund. The Town and Winchester Public Schools presently attempt to manage these costs through a Special Education Stabilization Fund, which requires Town Meeting action to fulfill the School District's special education obligations in any given school year. By accepting this provision, a similar fund would be created and used, but available funds could be accessed throughout the year via separate majority approval votes of the School Committee and the Select Board, which would eliminate considerable uncertainty in the School District's budgeting and operating process.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 22

To see if the Town will vote to transfer the balance of the Special Education Stabilization Fund to the newly established Special Education Reserve Fund; or take any other action in relation thereto.

(School Committee)

MOTION:

MOVED AND SECONDED, that the Town transfer the balance of the Special Education Stabilization Account to the newly established Special Education Reserve Fund.

BACKGROUND:

Some years ago, before the enactment of Massachusetts General Laws Chapter 40, Section 14E, the Town established a Special Education Stabilization Account to provide a reserve to pay for unbudgeted or unanticipated special education costs for transportation, contracted services, or out-of-district tuition. This account has a balance of \$307,881.56 as of March 27, 2018. In order to fund the newly established Special Education Reserve Fund, a transfer from this account is necessary.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 23

To see if the Town will vote to appropriate a sum or sums of money from the Special Education Stabilization Fund, in accordance with Section 5B of Chapter 40 of the Massachusetts General laws, to the Fiscal Year 2018 School Department Budget (Department 3100) to pay for unanticipated special education costs for out-of-district tuition, transportation and contracted services; or take any other action in relation thereto.

(School Committee)

MOTION:

MOVED AND SECONDED, that the Town appropriate \$157,684 from the Special Education Stabilization Fund, in accordance with Section 5B of Chapter 40 of the Massachusetts General laws, to the Fiscal Year 2018 School Department budget (Department 3100) to pay for unanticipated special education costs for out-of-district tuition, transportation and contracted services.

BACKGROUND:

If Town Meeting approves Article 22 then this article will be indefinitely postponed.

The Town established a Special Education Stabilization Fund to provide for a reserve to pay for unbudgeted or unanticipated special education costs for transportation, contracted services, or out-of-district tuition. This account has a balance of \$307,881.56 as of 3/27/18. In FY18, the district has faced both a shortfall in projected circuit breaker reimbursement revenue and unanticipated special education costs related to out-of-district tuition, out-of-district transportation, and special education contracted services.

Earlier this fiscal year, the school committee approved line-item transfers from all available school department budget lines to address a portion of the projected shortfall, but several pending special education placements/services are likely to require additional funding before fiscal year end. This article will provide resources to address the anticipated shortfall for the remaining months of the school year. By law, a vote of Town Meeting is required to appropriate money from the Special Education Stabilization Fund in order to pay these special education costs.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 24

To see if the Town will vote to raise and appropriate, or transfer from available funds, sum or sums of money to defray the expenses of the Town for the fiscal year beginning July 1, 2018 and especially for or relating to all or any of the officers, boards or departments and for all purposes authorized by law, vote to fix the salary and compensation of all elective officers of the Town as provided in Massachusetts General Laws Chapter 41, Section 108, as amended and to appropriate funds into the Capital and Building Stabilization Funds; or take any other action in relation thereto.

(Finance Committee)

Finance Committee Report to be distributed under separate cover

Town of Winchester
Annual Spring Town Meeting



ARTICLE 25

To see if the Town will vote to appropriate a sum or sums of money to the Capital Stabilization Fund or the Building Stabilization Fund established under Chapter 69 of the Acts of 2002; or take any other action in relation thereto.

(Finance Committee)

MOTION:

MOTION #1: MOVED AND SECONDED that the Town raise and appropriate \$763,785 to the Capital Stabilization Fund under Chapter 69 of the Acts of 2002.

MOTION #2: MOVED AND SECONDED that the Town raise and appropriate \$30,000 to the Building Stabilization Fund under Chapter 69 of the Acts of 2002.

BACKGROUND:

MOTION 1 BACKGROUND:

Prior to the creation of the Building Stabilization Fund and Capital Stabilization Funds, all the Town's debt service was funded through the General Fund. The Finance Committee and Town Meeting adopted a policy in 2010 that, as these older (Non-Prop 2-1/2 excluded) bonds mature and debt service declines, amounts that were formerly committed to capital project debt service will be transferred each year to the Building Stabilization Fund or the Capital Stabilization Fund to support new capital projects.

The Town's capital program depends on these appropriations, which provide funding for FY2018 capital projects from the Building Stabilization Fund and Capital Stabilization Fund.

MOTION 2 BACKGROUND:

In 2012 the Building Stabilization Fund financed the installation of a new energy-efficient boiler at the Muraco School. This new boiler was projected to save at least \$44,000 per year in energy costs with the understanding that a portion of the savings, \$30,000, be transferred from the General Fund to the Building Stabilization Fund each year to help support the debt service on the bonds for the boiler installation.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 26

To see if the Town will raise and appropriate, or transfer from available funds, a sum or sums of money to defray the expenses of the Water and Sewer Enterprise Fund of the Department of Public Works for the fiscal year beginning July 1, 2018, and to appropriate and transfer retained earnings into the Water Sewer Enterprise Account; or take any other action in relation thereto.

(Finance Committee)

Finance Committee Report to be distributed under separate cover

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 27

To see if the Town will raise and appropriate, or transfer from available funds, a sum or sums of money to defray the expenses of the Recreation Department for the fiscal year beginning July 1, 2018, and to appropriate and transfer retained earnings into the Recreation Enterprise Account; or take any other action in relation thereto.

(Finance Committee)

Finance Committee Report to be distributed under separate cover

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 28

To see if the Town will vote to fix the maximum amount that may be spent during the fiscal year beginning July 1, 2018, for the revolving funds established in Winchester's by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½; or take any other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED that the Town fix the maximum amount that may be spent during fiscal year 2019 beginning on July 1, 2018, for the revolving funds established in Winchester's by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½, as follows:

Revolving Fund	Department	FY2019 Spending Limit
Archival Center	Town Clerk	\$5,000
Energy Use	Energy	\$95,000
Board of Health Clinics	Board of Health	\$75,000
Grass Fields	Recreation	\$50,000
Synthetic Fields	Recreation	\$50,000

BACKGROUND:

The Municipal Modernization Act changed how cities and towns establish departmental revolving funds in accordance with MGL Chapter 44, §53E ½. The funds were created at the 2017 Fall Town Meeting as Town bylaws and this article sets the FY19 spending limits.

ARCHIVAL CENTER:

The revolving fund for the Archival Center was established at the 2008 Spring Annual Town Meeting to enable the Archival Center to retain fees that it receives through the sale of reproductions from its collections or other products. This revenue stream permits the Archival Center to fund other projects consistent with its mission to acquire and retain historical documents pertaining to the Town of Winchester.

ENERGY USE:

This revolving fund was established to enable the Town to assess and retain revenue from energy surcharges on the rental of space in municipal and school buildings. The revenue is used to invest in modest improvements designed to reduce energy usage or otherwise improve the energy efficiency in municipal or school buildings. This fund is an essential element of a policy recommended by the Energy Management Committee and adopted jointly by the Board of Selectmen and School Committee. The primary source for income to the Revolving Fund is the Energy Rental Surcharge Fee. Attached is a table outlining FY2018 Energy Conservation Projects funded through the Energy Revolving Fund.

Building	Project	Annual Svngs (kWh)	Annual Elect Svngs (\$)	Installed Total Cost (\$)	Utility Funding (\$)	Simple Payback (Years)	Utility
McCall	Interior Lighting (switching to LEDs in classrooms, phase II)	26,757	\$ 5,111	\$ 49,280	\$ 9,365	7.8	Eversource
Public Safety Building	Exterior Lighting (switching to LEDs)	9,317	\$ 1,780	\$ 7,302	\$ 2,329	2.79	Eversource
Total		36,074	\$ 6,891	\$ 56,582	\$ 11,694		

BOARD OF HEALTH CLINICS:

This revolving account is used by the Board of Health to sponsor vaccine clinics and other health programs that provide for health screenings and immunizations such as for flu and pneumonia. Expenses include the cost of the vaccine, printing costs, staff time, and other supplies.

GRASS FIELDS:

The purpose of this revolving fund is to collect permitting fees and charges related to the use of the grass fields. These funds will be used to pay for grass field maintenance, bathrooms, fencing, lights, court maintenance, playground equipment and scoreboards as outlined in the bylaw. This article sets the spending limit for FY19. All spending is authorized by the Town Manager based on recommendations of the Field Management Committee.

The Field Management Committee is requesting the continuation of the Grass Field Revolving Account that would be authorized by the Town Manager, based on recommendations of the Field Management Committee and Town Personnel. This Article will allow the Town to collect funds for the permitting of Grass Fields. These funds would give the town additional revenue to offset any maintenance issues and supplement Capital projects for Winchester Town fields, McDonald and Leonard tennis courts and basketball courts and playgrounds and give the Town funds to supplement any Field Capital projects.

SYNTHETIC FIELDS:

The purpose of this revolving fund is to collect permitting fees and charges related to the use of the synthetic fields. These funds will be used to pay for synthetic/turf field maintenance, bathrooms, fencing, lights, scoreboards and custodial overtime as outlined in the bylaw. The article sets the spending limit for FY19. All spending is authorized by the Town Manager based on recommendations of the Field Management Committee.

The Field Management Committee is requesting continuation of the Synthetic Turf Account that would be authorized by the Town Manager, based on recommendations by the Field Management Committee and Town Personnel. Article will allow the Town to collect funds for permitting the Synthetic Fields for Knowlton and Skillings Turf Fields. These funds will give the town additional revenue to offset any maintenance issues and to supplement a new synthetic carpets. The fees will also pay the custodian’s time to monitor the Turf while in use. The custodian for the Turf field by greeting users, monitoring the facility and cleaning after events. The fees will also compensate the Recreation Director’s time handling permitting and scheduling conflicts for field, playground, tennis and basketball courts.

Majority vote required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 29

To see if the Town will vote to authorize the Treasurer, with the approval of the Town Manager and the Select Board, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2018 in accordance with Massachusetts General Laws Chapter 44, Section 4, as amended and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17; or take any other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED, that the Town authorize the Treasurer with the approval of the Town Manager and the Board of Selectmen, to borrow money from time to time in anticipation of revenue or borrowing for the fiscal year beginning July 1, 2018 in accordance with Massachusetts General Laws Chapter 44, Section 4, as amended and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17.

BACKGROUND:

This is a boilerplate article which allows the Treasurer to borrow funds in anticipation of revenue for FY2019.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 30

To see if the Town will raise and appropriate a sum or sums of money to be used with such sum or sums as may be made available from Massachusetts Department of Transportation for maintenance, repair, alteration, relocation or other improvements of Town or County ways, together with the acquisition of easements for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances; or take any other action in relation thereto.

(Select Board)

MOTION:

MOVED AND SECONDED, that the Town be authorized to accept and expend funds from the Commonwealth of Massachusetts Department of Transportation for maintenance, repair, alteration, relocation and other improvements to Town ways and/or purchase of equipment, acquisition of easements and payments of damages and expenses in connection therewith and to authorize the transfer and use for said purposes of any unused balances.

BACKGROUND:

This article authorizes the Town to accept and expend funds from the Commonwealth of Massachusetts for improvements to Town ways, the purchase of equipment, acquisition of easements, and payments for damages and expenses. These funds are commonly referred to as "Chapter 90 Funds".

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 31

To see if the Town will vote to appropriate a sum or sums of money for the construction of Phase I of the McCall Middle School Expansion project, as outlined in the Winchester Public Schools' 10-year Facilities Master Plan approved July 2017, including all costs incidental or related thereto; which sum or sums shall be in addition to the funds appropriated under Article 32 of the November 13, 2017 Fall Town Meeting; to determine whether this appropriation shall be raised by borrowing, transfer from available funds, unexpended bond proceeds, or otherwise; or take any other action relation thereto.

(Educational Facilities Planning and Building Committee)

MOTION:

MOVED AND SECONDED, that \$130,506.91 is appropriated for the construction of Phase I of the McCall Middle School Expansion project, including all costs incidental or related thereto; which sum shall be in addition to the funds appropriated under Article 32 of the November 13, 2017 Fall Town Meeting; that to meet this appropriation the treasurer with the approval of the Select Board be authorized to borrow \$105,000 under Massachusetts General Laws Chapter 44 or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Massachusetts General Laws Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further that \$25,506.91 of this appropriation shall be funded by the unexpended bond proceeds set forth below for which the project is complete and for which no liability remains; that the Educational Facilities Planning and Building Committee (EFPBC) is authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.

Account Number	Description	Original Article	Balance
8832	Lincoln Elementary School	SP TM 2/99 Article 1	\$25,506.91

BACKGROUND:

The McCall Middle School Classroom Expansion Project was funded at the Fall 2017 Town Meeting. The bids were received on February 14, 2018. Eight bids were received and the low bidder came in with a price of \$1,298,500, which was higher than the appropriated amount. In order to award the contract the Town Managers Office requested a Reserve Fund Transfer of \$20,315. The Town Manager's Office then requested an additional \$20,000 so that when construction began we would have some contingency funds available. Another \$130,506.91 is being requested in order that an adequate contingency amount (\$150,506.91) be carried for the project which began on April 16, 2018. The reason for the odd dollar amount request (\$130,506.91) is because the Town is reallocating unexpended bond proceeds from a previous project and that leaves an odd amount left to be borrowed. Bonds are issued in \$1,000 increments so the borrowing amount was increased from \$104,493.09 to an even amount of \$105,000.

Original Town Meeting Appropriation:	\$1,444 685.00
Construction Bid:	\$1,298,500.00
Architectural Fees:	\$ 166,500.00
Contingency:	\$ 150,000.00
Total Project Cost:	\$1,615,000.00
Additional Funds Needed:	\$ 170,315.00
Source of Funds:	\$ 40,315.00 Reserve Fund Transfer
	\$ 105,000.00 Warrant Article
	\$ 25,506.91 other capital money

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 32

To see if the Town will vote to appropriate a sum or sums of money for the design, permitting, construction and installation of lights at Skillings Field (Ciarcia Field), including site preparation, landscaping and original equipment and all other costs incidental or related thereto; to determine whether this appropriation shall be raised by transfer from Free Cash, unexpended bond proceeds, borrowing or otherwise; or take any other action in relation thereto.

(Select Board)

MOTION:

MOVED AND SECONDED, that \$350,142.97 is appropriated for installation of athletic lighting at Skilling’s Field (Ciarcia Field) including the design, permitting, construction and installation, and all other costs incidental and related thereto; that to meet this appropriation the treasurer with the approval of the Select Board be authorized to borrow \$327,000 under Massachusetts General Laws Chapter 44 or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Massachusetts General Laws Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further that \$23,142.97 of this appropriation shall be funded by the unexpended bond proceeds set forth below for which the project is complete and for which no liability remains; that the Town Manager is authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.

<u>Account Number</u>	<u>Description</u>	<u>Original Article</u>	<u>Balance</u>
8894	Manchester Track and Field	FTM 11/11 Article 7	\$23,142.97

BACKGROUND:

In the spring of 2017 Town Meeting appropriated funds for the design, permitting, and construction of synthetic turf athletic fields consisting of a baseball diamond and a rectangular multi-purpose field at Skilling’s Field, (Ciarcia Field) including lighting conduits, original equipment and landscaping. The project is underway and is expected to be completed this spring. The current contract includes the installation of light pole foundations and bases. This Article provides for the funding to pay for a portion of the costs related to the installation of athletic lighting at Skilling’s Field (Ciarcia Field). The project would consist of the installation of eight LED athletic lights and associated upgrades to the existing electrical infrastructure. The proposed funding is as follows:

Estimated Project Costs:	\$540,000.00
Article 32 Appropriation:	
• Borrowing Authorization:	\$327,000.00
• Unexpended Bond Proceeds:	\$ 23,142.97
Private Donations from Winchester Sports Groups:	\$ 75,000.00
Synthetic Field Capital Account:	<u>\$ 114,857.03</u>
Total Funding:	\$540,000.00

In February 2018 the School Committee voted to delay the start time of the High School starting in the fall of 2018. The Athletic Director has scheduled the field for High School use in the fall and spring seasons until 7 pm. As such High School Athletic teams will be forced to use fields during non-daylight hours if lights are not installed.

The School Department presently budgets \$11,000 per year for the rental of portable athletic lights for special events. If permanent lights were installed this expense would no longer be necessary for athletic activities and therefore the funds could be re-purposed.

This public/private partnership has been extremely successful at Manchester Field where private funds have paid for a significant portion of the Synthetic Turf Field and funds have now been raised to construct lights at Manchester Field this summer.

As a result of having fields with lighting systems several in-town youth leagues who currently rent out of town lite fields will now commit to renting surplus time at both fields. The income from renting these two fields is estimated to be a minimum of \$40,000 per year.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 33

To see if the Town of Winchester will vote to approve the Northeast Metropolitan Regional Vocational Technical School District Committee's vote on August 10, 2017 to establish a Stabilization Fund pursuant to Massachusetts General Laws Chapter 71, Section 16G½, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law, and further set up one or more operational line items to be created to transfer available monies into said Stabilization Fund; or take any other action in relation thereto.

(Grant Leung, School Committee Representative)

MOTION:

MOVED AND SECONDED, that the Town approve Article 33 as printed in the Warrant.

BACKGROUND:

Chapter 71, Section 16G½ of the Massachusetts General Laws requires the approval of the establishment of a Regional School District Stabilization Fund by a majority of the local appropriating authorities of the member municipalities. This would allow the Northeast Metropolitan Regional Vocational Technical School District a method to have money available for both expected and unexpected capital expenses, and to avoid the need for further borrowing by member municipalities.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 34

To see if the Town will vote to rescind the amounts that have been authorized to be borrowed, but which are no longer needed for the purposes for which they were initially approved; or take any other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED, that the Town rescind the following amounts that have been authorized to be borrowed, but which are no longer needed for the purposes for which they were initially approved:

Project	Original Authorization	Amount to Rescind
Vinson Owen School	FTM 11/18/10 Article 12	\$525,275
Drainage	STM 5/7/12 Article 14	\$50
MWRA Phase II Sanitary Sewer	STM 5/1/17 Article 18	\$352,100

BACKGROUND:

This Article will rescind prior debt authorizations that are no longer needed. When authorizations to borrow are approved, they are typically authorized for the entire estimated amount of a project. At times, the actual cost of the project is less than the amount originally authorized, or other funds, such as grants become available for a project. In these instances, the amount borrowed, or to be borrowed, is less than the amount originally authorized. This Article rescinds the balance of the authorized debt for projects that have been completed, or the amount needed to fund a project is less than was authorized. The dollar amounts listed were not borrowed, and will no longer be available for borrowing.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 35

To see if the Town will vote to appropriate a sum or sums of money for Americans with Disabilities Act projects including all design, engineering, construction and other costs incidental or related thereto; said appropriation shall be from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002, Free Cash or unexpended funds from previously appropriated capital accounts for which the projects are complete; or take any other action in relation thereto.

(Capital Planning Committee)

MOTION:

MOVED AND SECONDED, that \$125,000 be appropriated for Americans with Disabilities Act projects including all design, engineering, construction and all other costs incidental and related thereto, and further that \$74,386.53 come from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002, and \$50,613.47 of this appropriation shall be funded by the unexpended Capital accounts set forth below for which the projects are complete and for which no liability remains:

<u>Account Number</u>	<u>Description</u>	<u>Original Article</u>	<u>Balance</u>
0396722	MIS School	STM 5/12 Article 9	\$ 6,681.00
0396862	WHS Roof Repair	STM 5/13 Article 6	\$15,063.00
0396902	MIS End Switch	FTM 11/13 Article 7	\$ 2,883.30
0396502	Solar Panels	STM 5/10 Article 31	\$25,986.17

BACKGROUND:

See Capital Planning Committee Report Update dated April 5, 2018.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 36

To see if the Town will vote to transfer from Free Cash or other available funds, a sum or sums of money regarding the hiring of a consultant to work with the Winchester Police Department, the Town Manager's Office, and the Winchester Public Schools for the purpose of making recommendations for the security and safety of all public buildings under the jurisdiction of the Town and School Department; or take any other action in relation thereto.

(Select Board)

MOTION:

MOVED AND SECONDED, that the Town transfer \$50,000 from Free Cash for the hiring of a consultant to work with the Winchester Police Department, the Town Manager's Office, and the Winchester Public Schools for the purpose of making recommendations for the security and safety of all public buildings under the jurisdiction of the Town Manager and School Department

BACKGROUND:

The Select Board seeks to support the Winchester Police Department's effort to retain consulting services to assist the department in evaluating the safety of the Town's public facilities: school buildings; Town Hall; Library; Public Works; Public Safety Building; and other Town buildings. The Department will seek to gather information on the use of technology and deployment of resources to best secure facilities and to coordinate information and planning with the school department and other building staff.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 37

To see if the Town will vote to appropriate a sum or sums of money for the second phase of the community lead service water line replacement program to reduce the potential for elevated lead levels at customer taps and to maintain high water quality conditions, including the replacement of lead neck connections, and the replacement or rehabilitation of public and privately-owned water service lines containing lead, including all design, engineering and other costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Resources Authority or otherwise; or take any other action in relation thereto.

(Capital Planning Committee)

MOTION:

MOVED AND SECONDED, that \$600,000 is appropriated for the second phase of the community lead service water line replacement program to reduce the potential for elevated lead levels at customer taps and to maintain high water quality conditions, including the replacement of lead neck connections, and the replacement or rehabilitation of public and privately-owned water service lines containing lead, including all design, engineering and other costs incidental or related thereto; and that the Treasurer with the approval of the Board of Selectmen is authorized under Massachusetts General Laws Chapter 44, or any other enabling authority, to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (“MWRA”) and in connection therewith to enter into a loan agreement and financial assistance agreement with the Authority and to accept any grants for the project from the MWRA, provided that the amount of the authorized borrowing shall be reduced by the amount of any such grants received from the MWRA; that the Town Manager is authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter, the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.

BACKGROUND:

The Department of Public Works has been removing lead piping in the Town’s public water system on an annual basis. In the spring of 2016 monies were appropriated for the first year of a multi-year lead piping removal program. This Article requests year two of that funding so that the town through its Department of Public Works and private contractors can continue to remove both public and private sources of lead pipes throughout town.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 38

To see if the Town will vote to appropriate a sum or sums of money for water main replacement and improvements in the Lawson, Leslie and Jefferson Road areas, including all design, engineering, construction and other costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Resources Authority or otherwise; or take any other action in relation thereto.

(Capital Planning Committee)

MOTION:

MOVED AND SECONDED, that \$175,000 is appropriated for water main replacement and improvements in the Lawson, Leslie and Jefferson Road areas, including all design, engineering and other costs incidental or related thereto; and that the Treasurer with the approval of the Board of Selectmen is authorized under Massachusetts General Laws Chapter 44, or any other enabling authority, to borrow all or a portion of such amount from the Massachusetts Water Resources Authority (“MWRA”) and in connection therewith to enter into a loan agreement and financial assistance agreement with the Authority and to accept any grants for the project from the MWRA, provided that the amount of the authorized borrowing shall be reduced by the amount of any such grants received from the MWRA; that the Town Manager is authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter, the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.

BACKGROUND:

The Town of Winchester will be undertaking repairs to the sewer line on Lawson, Leslie and Jefferson Roads as part of our I&I program. During the design phase it was determined that the water line in the project should be replaced given its age, condition, and close proximity to the sewer work. The water and sewer work will be bid and completed together.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 39

To see if the Town will vote to appropriate a sum or sums of money for design, engineering and construction of drainage and stormwater improvements in the Wildwood Street, New Meadows Road, Thornton Road, and Nutile Field areas, including all costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing, transfer of available funds or otherwise; or take any other action in relation thereto.

(Capital Planning Committee/Select Board)

MOTION:

MOVED AND SECONDED, that \$3,700,000 is appropriated for planning, design, engineering and construction of drainage and stormwater improvements in the Wildwood Street, New Meadows Road, Thornton Road, and Nutile Field areas, including all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,700,000 under Massachusetts General Laws Chapter 44 or any other enabling authority; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Massachusetts General Laws Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; that the Town Manager is authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.

BACKGROUND:

Over the past several years, the Town of Winchester has undertaken a series of engineering studies to determine the cause of and potential solutions to flash flooding on Wildwood Street in the vicinity of Cambridge Street, and on Thornton and New Meadows Road. Flooding of the streets and homes in this area occurs regularly as a result of high intensity, short duration rainfall events. The Town is recommending the construction of a large underground infiltration system in West Side Field as a means of reducing the flooding impacts. The project will include the replacement of catchbasins, field restoration, and paving.

2/3 Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 40

To see if the Town will vote to hear and act on the report of the Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments or revisions of wages and salaries and in classifications and definitions, and in amending, revising and adding to the Personnel Policy Guide as well as in other matters thereto related; and to raise and appropriate money for any adjustments or revisions of wages and salaries of employees subject and not subject to collective bargaining agreements or in any job classifications, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation or otherwise; or take any other action in relation thereto.

(Personnel Board)

Materials to be sent under separate cover

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 41

To see if the Town will vote to transfer from other available funds, a sum or sums of money for the operation and maintenance of the Town parking lots and other costs associated with the collection of parking revenues; or take any other action in relation thereto.

(Town Manager)

MOTION:

MOVED AND SECONDED, that \$15,000 be appropriated from the Parking Meter Fund for expenses associated with the operation of the Town Center and Wedgemere parking facilities.

BACKGROUND:

The requested funds will be used to evaluate the current generation of parking machines at the Town Center (Aberjona, Laraway, Cullen) parking lots and the Wedgemere Station parking lot and to make minor repairs to these lots.

The parking program continues to operate with a positive cash balance.

Majority Vote Required

Town of Winchester
Annual Spring Town Meeting



ARTICLE 42

To see if the Town will authorize and direct the Board of Assessors to take any sum or sums of money from available funds to reduce the tax levy for the current financial term and/or transfer funds to or from the Stabilization Fund; or take any other action in relation thereto.

(Town Manager)

Motion to be distributed under separate cover

Majority or 2/3 Vote where appropriate

Town of Winchester
Annual Spring Town Meeting



ARTICLE 43

To see if the Town will vote to hear or accept committee reports, dissolve old committees, authorize new committees; or take any other action in relation thereto.

(Select Board)

Motion to be distributed under separate cover

Majority vote required